

MEETING CALLED TO ORDER BY CLYDE M. DRAKE, SUPERVISOR,
at 7:00 p.m.

ROLL CALL: CLYDE M. DRAKE, SUPERVISOR
JAMES M. KREZMIEN, COUNCILMAN
KENNETH D. ZITTEL, COUNCILMAN
WILLIAM F. SNYDER, III, COUNCILMAN
PHILIP DROZD, COUNCILMAN

ALSO PRESENT: DARLENE G. SCHWEIKERT, Town Clerk
DENNIS M. DAINS, Hwy Supt
BRIAN F. ATTEA, Town Atty
CAROLYN A. ROBINSON, Dog Control Officer
GEORGE DONHAUSER, Planning Board Member

RICH PLACE, Springville Times COLLEEN MAHONEY, Springville Journal
LACEY MILLER JULIE FRANCISCO

INVOCATION DELIVERED BY TOWN CLERK SCHWEIKERT

PLEDGE TO THE FLAG LED BY SUPERVISOR DRAKE

ITEM #1: APPROVAL OF MINUTES

a) Work Session – 02/08/2018 - Motion by Councilman Zittel,
seconded by Councilman Krezmien, to approve the minutes as presented. Councilmen
Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

b) Public Hearing re: Local Law #1 of 2018 – 02/08/2018 – Motion
by Councilman Krezmien, seconded by Councilman Zittel, to approve the minutes as
presented. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye.
Carried.

c) Town Board Meeting – 02/08/2018 - Motion by Councilman
Snyder, seconded by Councilman Zittel, to approve the minutes as presented.
Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #2: PUBLIC COMMENT

Supervisor Drake opened the floor for Public Comment.

a) Julie Francisco addressed the Board regarding the draft
Comprehensive Plan and wondered if the Plan had been approved. Supervisor Drake
noted that it is a draft and that draft was submitted to Erie County by the deadline date.
Now the Town's Comprehensive Plan Committee will be reviewing the draft. Mrs.
Francisco wondered who was on the Committee: Ed Heary, Sr.; Ed Heary, Jr.; Bill
Gugino; Ken Kassel; Robin Sion; Councilman Zittel; Supervisor Drake. Mrs. Francisco
had attended one of the Public Meetings. She would become involved if the Town
needed more people. Councilman Zittel explained that that was the purpose of the Public
Meeting; to get input from the rest of the community. Mrs. Francisco asked if future
meetings would be publicized and Supervisor Drake noted that before the Town can act,
the Town has to have a Public Hearing because the Town is the Lead Agency. Mrs.
Francisco thanked the Board.

b) DCO Robinson asked the Board if Trevett Road would be repaired this
year. Hwy Supt Dains has not yet heard anything and will report to the Board when the
road listing is posted. Councilman Drozd mentioned that the road listings can change
even after it is posted. Supervisor Drake was at an Association of Town meeting and was

advised that Route 240 would be repaired this year. Hwy Supt Dains also noted that Belscher Road would also be repaired this year.

Motion by Councilman Krezmien, seconded by Councilman Zittel, to close Public Comment. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #3: MONTHLY REPORTS

Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve the Monthly Reports, Items a-l. Councilmen Krezmien, Drozd, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

- a) Code Enforcement Report – February 2018
- b) Dog Control Officer Report – February 2018
- c) Town Clerk Report – February 2018
- d) Supervisor Report – November 2017
- e) Supervisor Report – December 2018
- f) Van Report – November 2017
- g) Van Report – December 2017
- h) Van Report – January 2018
- i) Nutrition Site Report – January 2018
- j) Nutrition Site Report – February 2018
- k) Judge Frank Report – January 2018
- l) Judge Gibbin – January 2018

m) Highway Report – Hwy Supt Dains reviewed his filed report. It had been a busy month for his Department with the storm on March 2nd. Hwy Supt Dains thanked his crew for the good job during this storm.

- n) Fire Department Report –

(1) Councilman Drozd and Hwy Supt Dains noted that all the fire departments were busy too during that storm with road closures and trees down.

(2) Mortons Corners Fire Department will be having their Installation Dinner on Saturday, March 17th.

Motion by Councilman Krezmien, seconded by Councilman Zittel, to approve the Highway and Fire Department Monthly Reports, Items m-n. Councilmen Krezmien, Drozd, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #4: OLD BUSINESS

a) Last month DCO Robinson and the Board discussed the need for a new freezer for use by the DCO. Mike and Tara Uhrich donated a freezer to the Town. It is located at the Highway Barn and ready for DCO Robinson. Supervisor Drake will be sending a thank you to the Uhrichs.

Motion by Councilman Krezmien, seconded by Councilman Zittel, to close Old Business. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #5: NEW BUSINESS

a) **2017 Appropriation Transfers** – Supervisor Drake advised that these Appropriation Transfers are adjusting the budget lines to the amount of the actual expense for the year. Copies of these Appropriation Transfers were available at the meeting. The following Appropriation Transfers for the March 8, 2018 Town Board Meeting/Budget Journal Entries as prepared by Bookkeeper Ciszak are:

Appropriation Transfers for March 8, 2018 Town Board Meeting
Budget Journal Entries:

1. Transfer of \$1,920.00 from A1110.1 Justice Personal Services to A1110.2 Justice Office Equipment
2. Transfer of \$1,310.00 from A1110.1 Justice Personal Services to A1110.40 Justice Supplies
3. Transfer of \$200.00 from A1220.47 Supervisor Travel to A1220.40 Supervisor Supplies
4. Transfer of \$117.00 from A1220.2 Supervisor Equipment to A1220.40 Supervisor Supplies
5. Transfer of \$2,161.00 from A9010.8 State Retirement to A1355.40 Assessor Supplies
6. Transfer of \$1,126.00 from A5132.41 Highway Garage Utilities to A1355.44 Assessors Appraisals
7. Transfer of \$109.00 from A1355.43 Assessor Maintenance Contacts to A1355.47 Assessors Travel
8. Transfer of \$143.00 from A1410.49 Town Clerk Miscellaneous to A1410.2 Town Clerk Equipment
9. Transfer of \$376.00 from A1410.43 Town Clerk Maintenance Contract to A1410.47 Town Clerk Travel
10. Transfer of \$2,000.00 from A1420.47 Law Travel to A1420.41 Law Special Legal Counsel
11. Transfer of \$533.00 from A1420.49 Law Miscellaneous to A1420.41 Law Special Legal Counsel
12. Transfer of \$7,372.00 from A1110.1 Justice Personal Services to A1620.1 Buildings Personal Services
13. Transfer of \$5,600.00 from A9040.8 Employee Workers Compensation to A1620.2 Building Equipment
14. Transfer of \$478.00 from A9030.8 Employee Social Security to A1620.2 Building Equipment
15. Transfer of \$689.00 from A1110.1 Justice Personal Services to A1620.40 Building Janitorial Supplies
16. Transfer of \$3,731.00 from A1989.42 Telephone to A1620.42 Building Maintenance
17. Transfer of \$4200.00 from A1440.4 Engineer to A1620.42 Building Maintenance
18. Transfer of \$2,280.00 from A1110.41 Justice Court Steno to A1620.42 Building Maintenance
19. Transfer of \$1,858.00 from A1320.41 Auditor to A1620.42 Building Maintenance
20. Transfer of \$646.00 from A1110.42 Justice Juror Expense to A1620.42 Building Maintenance
21. Transfer of \$4,250.00 from A5132.41 Highway Garage Utilities to A1620.43 Building Elevator

22. Transfer of \$2,098.00 from A1989.41 Postage to A1620.44 Building Library Maintenance
23. Transfer of \$1,285.00 from A1989.41 Postage to A1620.49 Building Miscellaneous
24. Transfer of \$184.00 from A1989.42 Telephone to A1910.4 Unallocated Insurance
25. Transfer of \$1.56 from A3510.41 DCO Animal Care to A3510.42 DCO Cell Phone
26. Transfer of \$292.00 from A5010.2 Highway Physicals to A3510.47 DCO Travel
27. Transfer of \$70.00 from A3510.41 Animal Care to A3510.48 DCO Court Cost
28. Transfer of \$.01 from A3510.49 DCO Miscellaneous to A4020.1 Registrar of Vital Statistics
29. Transfer of \$416.00 from A5132.40 Garage Supplies to A5132.42 Garage Communications
30. Transfer of \$151.00 from A5132.2 Garage Safety Equipment to A5132.43 Garage Dumpster Fees
31. Transfer of \$679.00 from A5132.41 Garage Utilities to A5132.49 Garage Miscellaneous
32. Transfer of \$1,554.00 from A7110.1 Town Park Personal Service to A5182.4 Street Lighting
33. Transfer of \$10,333.00 from A6772.42 Senior Center Clerk to A6772.1 Programs for the Aging Personal Services
34. Transfer of \$25,000.00 A1990.4 Contingent to A6772.40 Programs for the Aging Van
35. Transfer of \$2,777.00 from A6772.42 Senior Center Clerk to A6772.49 Programs for the Aging Miscellaneous
36. Transfer of \$809.00 from A7110.41 Town Park Utilities to A7110.40 Town Park Supplies
37. Transfer of \$354.00 from A7520.49 Historical Property Miscellaneous to A7510.49 Historian Miscellaneous
38. Transfer of \$201.00 from A7110.41 Town Park Utilities to A7620.49 Adult Recreation Miscellaneous
39. Transfer of \$4,188.00 from A9010.8 State Retirement to A8160.49 Refuse & Garbage
40. Transfer of \$8,374.00 from A9010.8 State Retirement to A9060.8 Hospital & Medical Insurance
41. Transfer of \$20,000.00 from A9900.9 Transfer to Capital Reserve to A9730.6 Ban Principal Payment
42. Transfer of \$5,000.00 from A9010.8 State Retirement to A9730.6 Ban Principal Payment
43. Transfer of \$502.00 from A9030.8 Social Security to A9730.7 Ban Interest Payment
44. Transfer of \$1,287.00 from B1990.4 Contingent to B1989.4 Grant Writer

45. Transfer of \$102.00 from B3120.49 Town Share Control Center to B3120.41 Police Traffic Control

46. Transfer of \$3,933.00 from B8010.1 Zoning Personal Service to B3120.42 Town Share Control Center

47. Transfer of \$482.00 from B8020.41 Planning Consultant to B8010.42 ZBA Expense Per Meeting

48. Transfer of \$588.00 from B8020.41 Planning Consultant to B8010.47 Zoning Travel

49. Transfer of \$800.00 from B9010.8 State Retirement to B8810.49 Cemeteries Support

50. Due to the funds coming in from Erie County and being paid to Wendel for the Comprehensive plan the following budget entry needs to be made:

Debit to B3902 for \$20,000.00

Credit to B8684.49 for \$20,000.00

51. Transfer of \$179.00 from B9040.8 Workers Compensation to B9050.8 Unemployment Insurance

52. Transfer of \$11,626.00 from DB5142.1 Snow Removal Personal Services to DB5110.1 General Repair Personal Services

53. Transfer of \$668.00 from DB9010.8 State Retirement to DB5110.41 General Repairs Fuel, Grease, Oil

54. Transfer of \$10,482.00 from DB9010.8 State Retirement to DB5110.42 Chjps

55. Transfer of \$17,376.00 from DB1990.4 Contingent to DB5130.20 Equipment & Tools

56. Transfer of \$4,208.00 from DB9010.8 State Retirement to DB9040.8 Workers Compensation

57. Transfer \$8,797.00 from DB5142.49 Sand and Salt Town Hwys. to DB5130.49 Equipment Repairs

58. Transfer of \$53.00 from JV6772.1 Van Personal Services to JV6772.43 New Van

59. Transfer of \$4,000.00 from JV6772.41 Van Gas & Oil to JV6772.43 New Van

60. Transfer of \$444.00 from JV9040.8 Workers Compensation to JV9010.8 State Retirement

61. The increase of funds from A to JV has been done for the new van, now we need to move the revenues into the expenditures with this entry:

Debit to JV2351.1 for \$25,000.00

Credit to JV6772.43 \$25,000.00

62. Transfer \$1.00 from JV6772.1 Van Personal Services to JV6772.43 New Van

63. Transfer of \$1,802.00 from JY7310.41 Youth Special Program to JY7310.1 Youth Personal Services

64. Transfer of \$2,795.00 from SF3410.45 Fire Company Expenses to SF3410.46 Service Award Program

65. Transfer of \$8,447.78 from SL5182.4 Street Lighting Contractual to SL5182.49 Street Lighting Engineering

66. The remaining \$11,574.00 will need to come from the SL599 Unappropriated Fund Balance, the entry is:

Debit to SL599 for \$11,574.00
Credit to SL5182.49 for \$11,574.00

67. Transfer of \$3,234.00 from SS1-8130.45 Repairs to SS1-8130.44 Electric

68. Transfer of \$364.00 from SS1-8130.49 Sewer Miscellaneous to SS1-8130.47 Testing

69. Transfer of \$1,110.00 from SS1-8130.48 Professional Services to SS1-9040.8 Workers Compensation Ins.

70. Transfer of \$825.00 from SS2-8110.1 KB Sewer Personal Services to SS2-8110.41 KB Sewer Contractual

71. Transfer of \$544.00 from SW1-8389.41 KB Water Operation to SW1-8389.1 KB Water Personal Services

72. Transfer of \$32.00 from SW1-8389.49 KB Water Miscellaneous to SW1-9030.8

Motion by Councilman Krezmien, seconded by Councilman Drozd, to approve the Appropriation Transfers/Budget Journal Entries, 1-72. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

b) **Audit of the Bills** - Supervisor Drake stated that these bills were audited by Councilman Zittel, and reviewed by the Board.

General Fund A, abstract 3, bills 139-208; \$89,796.83
General Fund B, abstract 3, bills 209-213; \$86,866.80
Library Fund, abstract 3, bills 214-216; \$591.31
Fire Protection, abstract 3, bills 217-223; \$430,784.07
Joint Van, abstract 3, bills 224-226; \$710.26
Joint Youth, abstract 3, bills 227-228; \$21,698.65
Craneridge Lighting, abstract 3, bill 229; \$1,659.12
Craneridge Sewer, abstract 3, bills 230-234; \$1,378.14
Highway DA, abstract 3, NONE
Highway DB, abstract 3, bills 235-260; \$41,449.43
Kissing Bridge Water, abstract 3, bills 261-262; \$261.00
Kissing Bridge Sewer, abstract 3, bill 263; \$1,300.00
Trevett Rd. Water, abstract 3, bill 264; \$2,290.80
Cattaraugus St. Water, abstract 3, NONE
Trust & Agency, abstract 3, NONE
Capital (HA) C. Sewer, abstract 3, bills 265-266; \$2,152.20
Capital (HB) Land, abstract 3, NONE
Capital (HD) Catt St, abstract 3, bills 267-268; \$126.60
Capital (HE) Sr. Ctr, abstract 3, bills 269-270; \$8,102.40
Capital (HF) Hwy Equip, abstract 3, bills 271-272; \$2,278.80
Capital (HG) Waste Study, abstract 3, NONE

Motion by Councilman Zittel, seconded by Councilman Drozd, to approve the bills as presented. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. G. Donhauser had a couple questions regarding the Abstracts and the Board members clarified: (1) Cattaraugus Street Water is a different budget line that Capital (HD) Catt St. The Capital (HD) Catt St is for the bond for the installation. (2) the disparity in the costs of advertising for the Bond. Some of the advertisements are legal notices and some are display ads and the cost varies depending on the length of the notice.

c) **Authorize Town Clerk to advertise for Trash Bids** - Motion by Councilman Krezmien, seconded by Councilman Zittel, to authorize Town Clerk Schweikert to advertise for the Spring Trash Pick Up. The bid opening will be Monday,

April 2nd, 2018 at 10 a.m. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried. Spring Trash Pick Up will take place beginning Monday, May 14th.

d) **Appoint Code Enforcement Officer** – Supervisor Drake and Councilman Drozd conducted interviews for the CEO position. Four applicants were interviewed and were happy to find that one of the applicants is already certified. Motion by Councilman Drozd, seconded by Councilman Zittel, to appoint Jeffrey Singleton to the position of Code Enforcement Officer effective March 12, 2018 with an annual salary of \$16,106.91. That salary amount will be reduced to 80% for the first six months' probation pursuant to Town Policy. Mr. Singleton has all his continuing education credits and will be available mornings. G. Donhauser asked if during the interview process, was it specified what the CEO duties and responsibilities were; including Code Enforcement. Councilman Drozd noted that this was discussed during the interviews. Mr. Singleton works for the Village of Silver Creek as their Code Enforcement Officer. G. Donhauser asked the residency of the candidates: Mr. Singleton does not currently live in the Town; the other applicants lived in the area but are not already certified. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

e) **Appoint Town Park Employee** – Supervisor Drake and Councilman Zittel conducted interviews for the Park Superintendent position. There are a couple details that the Town is trying to work out with Civil Service and would like this appointment tabled. A Special Town Board meeting will be necessary to appoint someone because the school's Varsity Baseball Team would like to hold their first practice on April 8th depending on field conditions. Supervisor Drake would like this position filled by April 1st. Motion by Councilman Krezmien, seconded by Councilman Zittel, to table the appointment of the position of Town Park Employee. Councilmen Krezmien, Zittel, Snyder & Drozd; Supervisor Drake, voting aye. Carried.

ITEM #6. CONSENT AGENDA

There was nothing for Consent Agenda.

ITEM #7. COUNCILMAN NOTES

a) Councilman Snyder had attended an SYI Meeting last night. There are on their Spring and Summer programs.

b) Councilman Snyder continues to work on the Craneridge lighting project. A public meeting should be held to inform the residents of the project.

c) Councilman Drozd brought to Board up to date about the librarian position. A new Civil Service list came out before the appointment so the Library Board is now interviewing the candidates from the new Civil Service list. Councilman Drozd will keep the Board informed.

d) Councilman Drozd researched the new Family Paid Leave Act. Unbeknownst to a lot of Towns, municipalities can now opt out of this Act by passing a resolution and forward the resolution to the State Workmen's Compensation Board. Councilman Drozd will obtain a copy of that resolution for the Board to review. If the Board would like, Town Attorney Attea will look into this matter as well.

e) Councilman Zittel advised that the Comprehensive Master Plan Committee will be meeting on Wednesday, March 14th to review the draft. Councilman Zittel asked Mrs. Francisco to stay after the meeting to discuss her thoughts so he could take her input back to the Committee.

f) Councilman Krezmien thanked Supervisor Drake, Councilman Drozd and Councilman Zittel for conducting the interviews for the CEO and Parks Superintendent and he thanked Hwy Supt Dains for cleaning up that big pile of snow from the recent storm.

g) Councilman Zittel complimented Hwy Supt Dains and his department for their efforts during the storm. Councilman Zittel had received a few telephone calls with problems about the electric power outage. NYSEG's website was not helpful to residents. Supervisor Drake advised that he started working with Disaster Coordinator Willibey that morning. Code Red alerts were sent out about Springville Boston Road because of trees down and then after that was opened; then the power pole went down across Springville Boston Road so the road remained closed until Saturday afternoon. Supervisor Drake opened up the Senior Center as a warming center because the Town had received a few telephone calls in the morning asking for assistance for those without power. The Senior Center opened about 1 o'clock once the snow had been removed from the parking lot. The Director came in and no one affected by the power outage came to the Senior Center. Only one person came in but it was not because of the storm. The number of homes affected by the storm kept changing. Hwy Supt Dains noted that until NYSEG can get out to assess the damage, phone call complaints of no power is how that number is being assessed. Supervisor Drake attended an emergency meeting and discussion about what went wrong during this emergency process. Hwy Supt Dains explained the emergency response process, lines down, etc. Dispatch calls the utility companies and relays the hard address and the pole number. Supervisor Drake also wanted to thank Liz Merlok from the Village of Springville for her assistance with the Code Red alerts.

ITEM #8. MOTION TO ADJOURN

Motion by Councilman Drozd, seconded by Councilman Krezmien, and passed unanimously, to adjourn the meeting at 7:39 p.m. in memory of:

James J. Jermain
Jane M. Emerling
Ruth Eisenhut
James T. Peters
Charles Burdic
Sally M. Cannon
W. Christopher Proctor
George G. Geiger
Gordon F. Bobseine



Darlene G. Schweikert
Town Clerk